

<b>Contract Title:</b> Laithwaite Park – New Change Pavilion Clubroom Building		<b>Contract No:</b>	<b>MS Reference:</b>
<b>Subject: Overall Enabling Construction and General Installation Works</b>		<b>WN-0311</b>	<b>EW-001</b>
<b>Author:</b> Arwel Edwards		<b>Date Produced:</b> 05 Jan 2022	
1.0	<b>Scope of the Works:</b>	Construction of a Single Storey Changing Pavilion, multi-function clubroom and bar, education room and 215 space carpark. Demolition of the existing Changing room building.	
2.0	<b>Date(s) to be Carried out:</b>	A construction programme of the of the individual works packages is to be agreed with the client but works will commence in Jan 2022 and be complete by September 2022.	
3.0	<b>Precise Location:</b>	Location map attached.	
4.0	<b>Access / Egress &amp; Deliveries:</b>	Phasing drawing and traffic management plan attached.	
5.0	<b>Methodology:</b>	<ul style="list-style-type: none"> <li>Galliford Site Offices and compound will be erected on the North boundary of the site adjacent to Scott Lane. The compound will be self-sufficient for the construction need of the whole of the works and provide areas for contractor parking.</li> <li>All Sub-contractor equipment and labour will be managed such that the compound will not become overwhelmed during the works. Our sub-contract partners will be encouraged to minimise the number of vehicles visiting the site and adopt a vehicle sharing policy where appropriate.</li> <li>A secure site boundary fence will be established to ensure the public are segregated from the working area at all time. Access gate to the site will be established off Scott land and remain closed when not in use.</li> <li>Pedestrian routes will be clearly indicated around the site to minimise the interface with construction works. Continuous liaison with the delivery team throughout the duration of the works will ensure that any changes necessary to walking routes are known in advance to enable appropriate measures and notices to be implemented in advance for the convenience of the patients and wider team.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Traffic Management routes will be developed and maintained to identify safe routes for delivery and segregated offloading areas. These routes will be reviewed frequently to reflect the stage of the works and minimise impact the operational areas of the hospital accordingly.</li> <li>• Emergency routes and parking area will be protected at all times from the works. Our traffic management plans will be developed to ensure that the impact to the routes will be maintained throughout our operations. All our subcontractors will be briefed on the importance of maintaining clear routes and to ensure that their deliveries are managed appropriately.</li> <li>• Government guidance has now been relaxed in relation to the control of the COVID but in the interests of maintaining a safe working environment, an appropriate risk assessment will be developed and maintained to minimise any future impact by this evolving virus. Hand Face Space procedures will be observed where possible ensuring our facilities are sufficiently managed to accommodate the needs of the build schedule and all necessary sanitation materials will be provided and replenished as necessary.</li> <li>• Tree protection fencing will be erected to ensure no accidental damage to either tree canopies or tree routes. A drawing will be displayed on the site notice board to identify the affected areas and a toolbox talk training session will be undertaken with all the affected workforce to ensure that everyone is fully aware of our responsibilities. Daily checks will be undertaken on all boundary and tree protection fencing and the results of the inspection recorded.</li> <li>• Pre-commencement meeting to be organised with each of the teams to fully coordinate and agree the scope interfaces of the construction working areas. Specific safe systems of works will be developed and submitted for approval for the various elements of construction and implementation works necessary for the project.</li> <li>• A detailed workable construction schedule of works will be developed and issued for approval identifying the working area interfaces, times and durations. Early engagement of these interfaces will ensure sufficient planning and buy-in from all parties.</li> <li>• Access to the site will be available from a new dedicated junction off Scott Lane. This will be constructed to the final design standard as the first priority to ensure a suitable formation is created from day one to accommodate the deliveries to the site and provide a suitable surface for the public crossing the entrance to the site.</li> <li>• Prior to the commencement of excavation works, the area will be full scanned with sub-strata radar equipment. This will enable the identification of the below ground services and obstructions. The output of the sub-scan survey will be issued to the design engineer to enable the final design of the diversion works to accommodate where possible the existing buried equipment.</li> <li>• Trial holes will be undertaken to prove the existence of the sub-scan output and a coordinated record of the findings will be added to the design drawings for records.</li> </ul>
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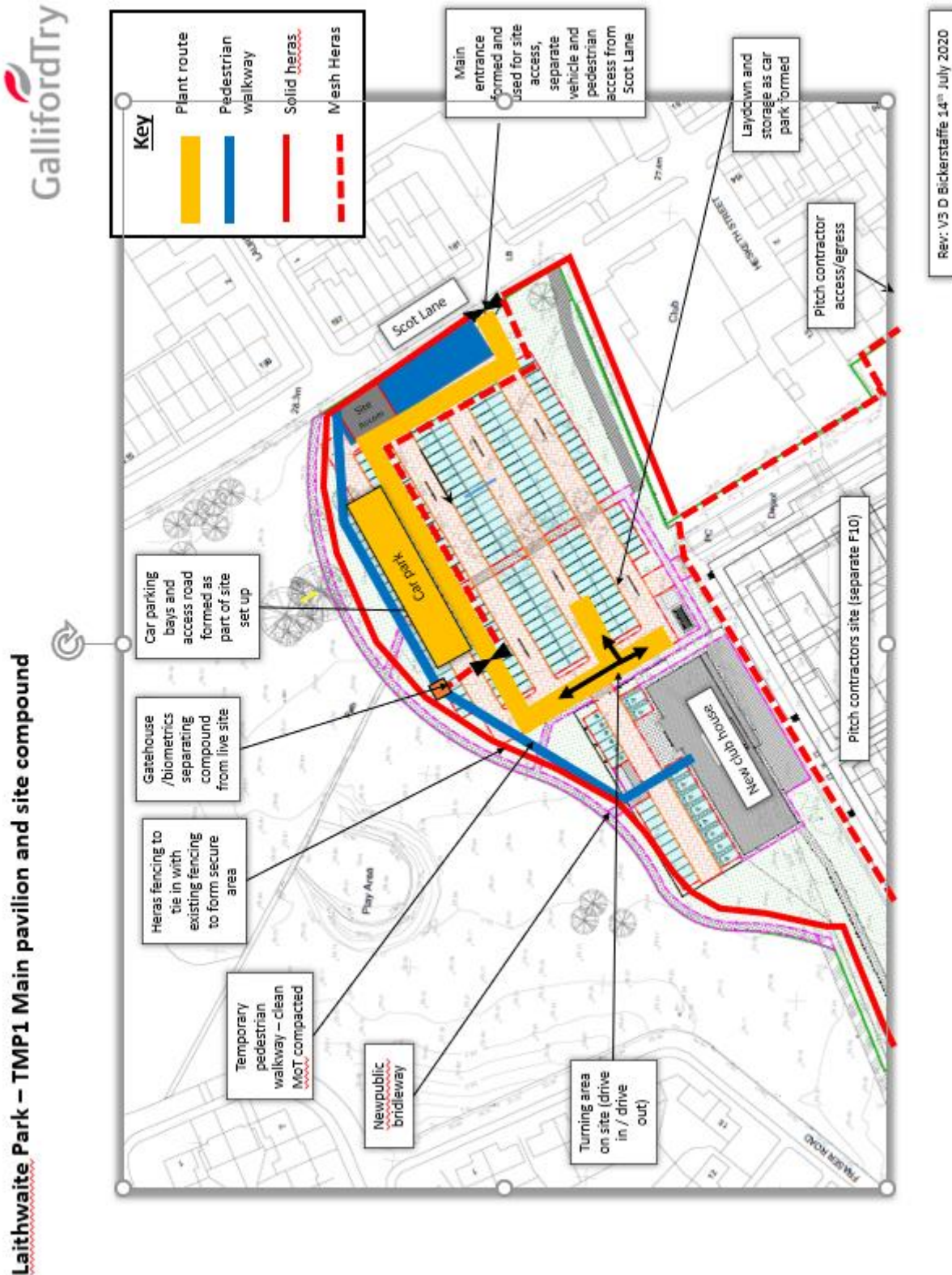
6.0	<b>Significant Health, Safety &amp; Environment Risks:</b>	<ul style="list-style-type: none"> <li>Buried Services</li> <li>Working at Height</li> <li>Interface with the public.</li> <li>Traffic movements</li> <li>Live Services</li> <li>COVID</li> <li>Dust</li> <li>Noise</li> <li>Ground Water Pumping</li> </ul>
7.0	<b>Risk Assessments Attached:</b>	See attached risk assessments
8.0	<b>COSHH Assessments Attached:</b>	Task specific RA will identify the COSHH
9.0	<b>Personnel:</b>	<ul style="list-style-type: none"> <li>Galliford Try - Project Manager</li> <li>Galliford Try - Site Manager</li> <li>Galliford Try - Senior Site Engineer</li> <li>Galliford Try - Building Services Manager</li> <li>Sub-Contractor – Site Supervisor</li> <li>Sub-Contractor – Site Operatives</li> </ul>
10.0	<b>Plant &amp; Equipment:</b>	<ul style="list-style-type: none"> <li>Excavator</li> <li>Dumper</li> <li>Roller</li> <li>Crane</li> <li>Vacuum Excavator</li> <li>Air Pick</li> <li>Hand Tools</li> <li>CAT scan and signal generator</li> <li>Pumps</li> </ul>

		<ul style="list-style-type: none"> <li>Generators</li> <li>Temporary works equipment</li> </ul>
11.0	<b>Materials:</b>  Job Specific/As per H & S Plan (Delete as appropriate)	<ul style="list-style-type: none"> <li>Cement / Grout</li> <li>Concrete</li> <li>Stone</li> <li>Masonry</li> <li>Fuel (Diesel / Petrol)</li> <li>Steel framework</li> <li>Plastic Pipework</li> <li>Tarmacadam</li> </ul>
12.0	<b>Communication &amp; Responsibilities:</b>  Job Specific/As per H & S Plan (Delete as appropriate)	<ul style="list-style-type: none"> <li>Formal weekly Coordination meeting held with the Client and interested third parties.</li> <li>Task Specific Method Statements and Risk assessments produced for each working activity which will be agreed with the Client team where appropriate and briefed to the team.</li> <li>Weekly Safety meeting will be held by Galliford Try.</li> <li>Daily 10-minute briefings are held each morning.</li> </ul>
13.0	<b>Temporary Works:</b>  Required/Not required (Delete as appropriate)	<ul style="list-style-type: none"> <li>Temporary Works Coordinator will be appointed by the Designated Individual. – (Arwel Edwards)</li> <li>All Temporary works will be designed and installed by a competent individual and signed off as complete by the Temporary Works Coordinator resident on site.</li> <li>The TW will be inspected regularly, and findings recorded.</li> </ul>
14.0	<b>Emergency Procedures:</b>  Job Specific/As per H & S Plan (Delete as appropriate)	<ul style="list-style-type: none"> <li>Trained First Aider will be on site at all times.</li> <li>First Aiders will be identified on the site notice board.</li> <li>First Aide Kit will be stored at the site offices at all times.</li> <li>Accident and emergency Hospital directions will be displayed on the site notice boards.</li> <li>Comprehensive fire plan will be in place at all times.</li> <li>Appropriate Fire-fighting equipment will be available on site at all times.</li> <li>Environmental emergency response plan will be communicated to the team.</li> <li>Spill kits will be available at all times.</li> <li>An Emergency Plan will be developed by Galliford Try and the Client jointly for implementation in the event of a Major incident.</li> <li>Emergency procedures for high-risk activities will be developed as required and a task specific safe method of working developed.</li> </ul>

15.0	Permits to Work Required:	Confined Space Entry ( <a href="#">HS&amp;S-FRM-C02-01</a> ) Diving ( <a href="#">HS&amp;S-FRM-D02-03</a> ) Electrical ( <a href="#">HS&amp;S-FRM-E01-01</a> ) Break Ground ( <a href="#">HS&amp;S-FRM-E02-03</a> ) Hot Works ( <a href="#">HS&amp;S-FRM-F01-03</a> ) Work At Height ( <a href="#">HS&amp;S-FRM-W03-02</a> ) Temporary Works Pumping ( <a href="#">HS&amp;S-BPG-W05-101</a> ) Other (please specify) ..... Permit to Lift	<table><tr><td>X</td></tr><tr><td></td></tr><tr><td>X</td></tr><tr><td>X</td></tr><tr><td>X</td></tr><tr><td>X</td></tr><tr><td>X</td></tr><tr><td>X</td></tr></table>	X		X	X	X	X	X	X
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16.0	Hold Points:	Galliford Try Permit can be issued to the Sub-Contractor to commence works									



## Location Plan





This is a detailed topographic map of a site, likely for a development project. The map shows contour lines indicating elevation, with a prominent ridge running diagonally from the top left towards the center. A road or path runs horizontally across the middle of the map. Various features are marked with colored circles and symbols, corresponding to the legend. A north arrow is located in the upper left quadrant. The legend is positioned in the bottom right corner and includes the following items:

- Legend:**
  - Proposed 100' Buffer Zone
  - Proposed 50' Buffer Zone
  - Proposed 25' Buffer Zone
  - Proposed 10' Buffer Zone
  - Proposed 5' Buffer Zone
  - Proposed 2' Buffer Zone
  - Proposed 1' Buffer Zone
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